

Middle States Planning Team Minutes September 29, 2006

- Present---Mr. Tim Linck, Mrs. Debbie McQuaid, Mr. Steve Brohawn, Mrs. Edna Patchett, Mr. Dan Leve, Mr. James Nemeth, Mrs. Kim Kaestner, Mrs. Paula Broll, Mrs. Stephanie Bradley, Mrs. Judy Morgan-Dahlen
- Absent--- Mrs. Vicki Cappa, Miss Amelia Montague '07, Miss Katie Heikes '08, Mr. Joe Kuhn '09
- The meeting began with a "Prayer for Patience" by Tim Linck.
- The minutes from the August 4, 2005 meeting were approved.

Old Business:

- Dr. Doyle's Oral Report to the Saints Peter and Paul community was reviewed by the group. Mr. Nemeth asked if there was a digital copy of the final report from Middle States. He stated that the final report needs to be posted on the web site. Mr. Linck will find out if this is available from the Middle States Office.
 - A review of the Middle States Validation Team's recommendations and suggestions was done by the group. Mr. Linck simplified the process by having the recommendations and suggestions all together on paper. Mr. Linck will prioritize the recommendations based on what the group said during this time.
1. 2007---High
 2. 2007---High
 3. High...will continue
 4. End of 2007---How are we going to get that data? Data collection is very important to the progress of all action plans. It was decided that an afternoon would be set aside for Action Plan teams to set procedures for the collection and analysis of data.
 5. Review periodically
 - 6 and 7 are pats on the back ☺
 8. 2008 is soon enough
 - b. Mrs. Linda Smith- Study Skills Committee with the 9th grade beginning fall 2007.
 9. Mr. Paul Dahlen-Using resources through Teen Advocacy Program is pursuing relationships with local resources.
Possibly get this across during a Health class in second semester in Phys. Ed.
 10. Mrs. Cappa not present to give detail. May need to be rewritten for clarification.
 11. ☺
 12. a. ☺
 - b. Low priority 2009
 - c. High
 - d. High
 13. a. Medium to high
 - b. High
 14. a. Discussion regarding not enough space in the school. Additional course offerings are dependent on increasing the size of the facility.
 15. a. High

16.
 - a. Medium; however, it is tied to the facility issue.
 - b. High-Every year
 - c. Good idea
 - d. Staffing issue
17. High
18.
 - a. High
 - b. High
 - c. High
19.
 - a. We agree.
 - b. We agree.
20.
 - a. High....Director of Development needed for just high school
21.
 - a. High

New Business

- On September 22, 2006 from 1-3 there was a review session for all three Student Performance Objective Action Plans. #1 Mr. Linck-Chair; #2 Mr. Brohawn-Chair; #3 Mrs. Cappa-Chair. Minutes from each of these meetings was given to each Planning Team member showing the outcome of these sessions.
- The mid-point review from the Middle States Office will occur in three years. We need to show the reviewer what progress has been made in meeting the student performance objectives and mission. It is imperative that minutes from all meetings and any adjustments to the plans are documented carefully.
- A narrative was given on each Objective Action Plan. Mr. Linck and Mr. Brohawn spoke on #1 and #2. Although Mrs. Cappa was not present, it was noted that her activities were on target.
- There needs to be an Annual Report composed and distributed to the faculty, students, parents, Parish members and Community. It was discussed as to the best method of getting the info out. Mrs. McQuaid suggested that it would be best just to have little snippets so that everything would get read instead of being discarded. The planning team was in favor of that recommendation. Mr. Linck will compose the Annual Report.
- Three ways to get info out: Email, website and the parish bulletin. It should be condensed and in installments.
- The Planning team for Accreditation for Growth should meet 4 times a year; although at this time 4 times seems unnecessary. Mr. Linck invited all Planning Team members to visit any of the sessions when the teachers meet to discuss and review their action plans.
- The next meeting of the Planning team will be early in 2007.

The meeting was adjourned at approximately 8:20 p.m.

Respectfully submitted,
Judy Morgan-Dahlen
Tim Linck

