

## Planning Team Minutes March 17, 2005

- Present-----Mr. Tim Linck, Mrs. Edna Patchett, Mr. James Nemeth, Mrs. Judy Morgan-Dahlen, Mrs. Barbara Ayers, Mrs. Vicki Cappa, Mrs. Debbie McQuaid, Mr. Matt Whaley, Miss Dani Smith, Dr. Ron Leshner, Mr. Steve Brohawn
- Excused-----Mrs. Kim Kaestner, Mrs. Paula Broll, Mr. Mel Smith, Mrs. Stephanie Bradley, Miss Amelia Montague
- The meeting began with a prayer from Mr. Linck about St. Patrick's Day.
- The minutes from the February 17, 2005 meeting were read and approved.
  - ❖ The first order of business was the introduction of the Action Plan chairs. Mr. Steve Brohawn will chair the Action Plan committee for SPO #2 and Mrs. Vicki Cappa will chair the Action Plan committee for SPO #3. A chair for SPO #1 will need to be found since Dr. Ron Leshner is unable to chair this committee.
  - ❖ Revised Student Performance Objectives were given to each Planning Team member. An Action Plan worksheet was also distributed.
  - ❖ The majority of the meeting was used to discuss the measurement tools (some call them indicators) for each Objective.
  - ❖ Mr. Nemeth praised the 3 Objectives for how they reflect our Mission statement.
  - ❖ It was explained by Mr. Linck that Mr. Smith had supplied baseline figures as well as percentages to the measurement tools. Though some of the baselines are not immediately available, it is necessary for them to be determined before the Visiting Team comes to our school next November.
  - ❖ It was explained by Mr. Linck that current percentages of increase or decrease in the measurement tools are not fixed. It is quite possible that the Action Plan committees will need to adjust these percentages as they see fit.
  - ❖ A discussion concerning SPO #1's measurement tools found that several alterations were in order. Tool (a) will either be deleted and become part of tool (b's) Action Plan, or the requirement of "one honors" course will be removed. Tool (b) will be broken into individual AP courses and each will have its own percentage point increase. Tool (c) will be broken down into Verbal, Quantitative, and Writing instead of a general SAT I increase. Tool (d) was omitted since it was felt that 77% was indeed commendable and was not in need of improvement. Tool (e) will be maintained and a new tool having to do with the academic ineligible list will be added. SPO #1 will still have 5 measurement tools.
  - ❖ For SPO #2, all measurement tools were accepted. It was noted that the Action Plan committee will need to define certain terms so that the plan can be written. For example, tool (a) says "school social activities" which is quite broad and will need to be specifically define, i.e. what activities will be included. Tool (d) may be changed to a certain number of classroom minutes missed instead of a number of days. Mr. Brohawn will pursue this. It was also noted that tool (f) should read "a 50 percent decrease" instead of "a 50 percentage point decrease."
  - ❖ For SPO #3, all 4 measurement tools were accepted except for two changes. Tool (b's) baseline is 15.6% instead of 20.3%, and tool (d) will read "a 50 percent decrease" instead of "a 50 percentage point decrease." The parenthetical listing in tool (d) was also omitted. The Action Plan committee will need to define what specific behaviors are considered "un-Christian like" before the baseline and Action Plan activities are determined.
  - ❖ Mr. Linck said that he would like to send the completed SPOs and measurement tools to the Middle States staff for their approval by March 23<sup>rd</sup>.
  - ❖ Mr. Linck, Mr. Smith and the Action Plan chairs will begin planning the schedule for completion of the plans within the next few weeks. It is hoped that the Action Plan committees can begin their task in early April.
- The next meeting of the Planning Team will be April 21, 2005.
- **The meeting was adjourned at 8:35 p.m.**

Respectfully submitted,  
Judy Morgan-Dahlen  
Tim Linck