

ALTERNATIVE ACADEMIC CREDIT

TRANSFER CREDIT

Students transferring into Saints Peter and Paul High School after the beginning of the ninth grade will have their transcripts evaluated for transfer credit. Whenever possible, credit will be allowed toward Saints Peter and Paul High School graduation requirements. Courses accepted for transfer credit will **not** be calculated into the Saints Peter and Paul High School GPA.

CONCURRENT ENROLLMENT

Students may enroll in courses at accredited 2-year or 4-year colleges outside the normal school day. Saints Peter and Paul High School will accept these credits toward graduation requirements under the following circumstances:

- If taken during the regular school year, it may not duplicate a course offered at Saints Peter and Paul High School unless prior permission was obtained from the Director of Guidance.
- Credit will **not** be calculated into the Saints Peter and Paul High School GPA.

INDEPENDENT STUDY

Independent Study will be offered to students who wish to pursue an area of study at a level beyond what is offered in the regular curriculum. To be eligible, students must obtain initial approval from the Director of Guidance. The student must also obtain written approval from the instructor who is sponsoring the independent study course. The student and instructor must develop a written contractual plan to include objectives, activities and criteria for evaluation. **Prior** to the beginning of the course, the written plan is to be developed and submitted to the Director of Guidance for approval. A copy of this plan is to be included in the student's cumulative file.

- The course will be graded on a Pass/Fail basis.
- Credit will be granted upon completion of all course objectives

Exception: Students who have difficulty scheduling a required course for graduation may be offered the option of an independent study. However, they will follow the same course syllabus as the regular course.

REMEDICATION ALTERNATIVE

Students needing to remediate a course failed at Saints Peter and Paul High School may enroll in a summer school or alternative school program approved by Director of Guidance. Credit will be granted upon receipt of appropriate documentation from the county/institution involved. Credit will **not** be calculated into the Saints Peter and Paul High School GPA.

DISTANCE LEARNING

Saints Peter and Paul High School has developed working relationships with various distance-learning institutions, such as **NDIS** (North Dakota) and **Keystone** (Pennsylvania). These institutions are accredited by their respective state departments of education. Students may enroll in courses from either company under the following guidelines:

- All enrollments must be coordinated through the Saints Peter and Paul High School Guidance Office.
- Initial enrollment must be during the summer if the purpose is for remediation of a failed course or for acceleration in a Saints Peter and Paul High School program.
- If the course is for acceleration, the course must be completed and documentation on file at Saints Peter and Paul High School by August 15th.
- If the course is taken during the normal school year, it may not duplicate a course offered at Saints Peter and Paul High School unless permission is granted by the Director of Guidance.

- All course final exams must be administered at Saints Peter and Paul High School by a staff member or through appropriate distance learning supervision.
- In limited circumstances, administratively approved original credit course taken through distance learning/dual enrollment programs may be counted towards the student's GPA.

Students who elect to enroll in a distance-learning course during the regular school day must successfully complete the course. Failure to do so will result in a failing grade for the course.